

GAVILAN COLLEGE CURRICULUM MEETING

Monday, March 10, 2014

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan, M. Machado, N. Cisneros, J. Maringer, C. Oler, F. Lozano, K. Wagman, R. Rivera-Sharboneau, K. Warren, G. Ramirez, D. Achterman, D. Van Tassel, K. Rose, S. Carr, B. Beede, K. Kramer, L. Flores, R. Perez, S. Tuma, and E. Talavera (minute recorder)

- I. Call to Order – Welcome
- II. Agenda Adjustments
- III. Approval of Consent Agenda

CONSENT AGENDA

**MSC (D. Van Tassel/J. Maringer). Vote: unanimous. Accepted as presented.**

A. Minutes of February 24, 2014

B. Inactivate Courses:

|           |                         |
|-----------|-------------------------|
| ENGL 758A | CAHSEE PREP A ENGL      |
| ESL 777   | ESL LIFESKILLS 1        |
| ESL 778   | ESL LIFESKILLS 2        |
| ESL 779   | ESL LIFESKILLS 3        |
| ESL 780   | ESL LIFESKILLS 4        |
| ESL 781   | ESL LIFESKILLS 5        |
| ESL 782   | ESL LIFESKILLS 6        |
| GUID 710  | PARENT ADVOCACY         |
| HUM 767   | FILM CLASSICS           |
| MATH 758B | CAHSEE PREP MATHEMATICS |
| MUS 763   | MUSIC ENCOUNTERS        |

C. Courses Placed on Hold:

GUID 29                      Tutoring Lab

**MSC (K. Wagman/Kevin). Vote: unanimous. Passed.**

IV. Curriculum

New Business

1 NEW COURSE PROPOSAL – SECOND READING

- a. ENGL 414              English Boot Camp  
Course is offered in preparation of English courses in the semester  
**MSC (D. Achterman/F. Lozano). Vote: unanimous. Passed.**
- b. JFT 7C                      Fire Driver Operator: Aerial/Tiller Truck Operation
- c. Designed for student responsible in operating aerial/tiller trucks.  
**MSC (M. Machado/Kevin). Vote: unanimous. Passed.**

2 MODIFICATIONS TO EXISTING COURSES – FORM C

- a. AJ 14                      Criminal Law  
Update textbook, student learning outcomes and content to align with C-ID.
- b. BOT 183                      Medical Coding

Change description and update textbook, methods of instruction, methods of evaluation, student learning outcomes and content.

- c. CGD 2                    2D/3D Technical Computer Graphics I  
Change description, textbook and student learning outcomes.  
*AJ 14, BOT 183 and CGD 2 are taken as one motion.*  
**MSC (G. Ramirez/J. Maringer). Vote: unanimous. Passed.**
- d. CARP 201                Worker Safety and Tool
- e. CARP 202                The Apprentice Carpenter and the Trade
- f. CARP 203                Construction Math and Introduction to Working  
Drawings
- g. CARP 204                Foundations and Floors
- h. CARP 205                Residential Blueprint Reading
- i. CARP 206                Structural Framing
- j. CARP 207                Form Detailing, Construction and Erection
- k. CARP 208                Exterior Finish
- l. CARP 209                Blueprint Reading - Commercial and Industrial
- m. CARP 210                Concrete - Precast & Pre-stressed
- n. CARP 211                interior Finish
- o. CARP 212                Level and Layout Instruments
- p. CARP 213                Engineered Structural Systems
- q. CARP 214                Commercial Steel Framing
- r. CARP 215                Stair Building
- s. CARP 216                Roof Framing
- t. CARP 217                Introduction to Welding and Cutting  
*CARP 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213,  
214, 215, 216 and 217 are taken as one motion.*  
Title changes on CARP 205, 207, and 209 and an update of textbook  
and student learning outcomes.  
**MSC (K. Warren/F. Lozano). Vote: unanimous. Passed.**
- u. CSIS 24                    Java Programming I  
Update to align with the C-ID.  
**MSC (K. Warren/G. Ramirez). Vote: unanimous. Passed.**
- v. DM 60                    Introduction to Animation  
Aligned with CSUMB and addition of GE certification.  
**MSC (J. Maringer/M. Machado). Vote: unanimous. Passed.**
- w. ENGL 748                Development of Writing Skills
- x. ENGL 749                Writers' Workshop  
*ENGL 748 and 749 are taken as one motion.*  
**MSC (D. Achterman/N. Cisneros). Vote: unanimous. Passed.**
- y. ESL 547                    Integrated Reading/Writing III
- z. ESL 510B                Basic ESL II  
*ESL 547 and 510B are taken as one motion.*  
Updated content, SLOs and textbooks.  
**MSC (F. Lozano/M. Machado). Vote: unanimous. Passed.**

aa. GUID 550 Supervised Tutoring  
Update student learning outcomes.. This is a course for students receiving tutoring services.

**MSC (C. Oler/K. Warren). Vote: unanimous. Passed.**

bb. HUM 10 Contemporary Cinema

cc. HUM 25 Motion Picture Production

*HUM 10 and 25 are taken as one motion.*

General update.

**MSC (K. Warren/J. Maringer). Vote: unanimous. Passed.**

3 DISTANCE EDUCATION - FORM D

a. DM 60 Introduction to Animation

Offer course as a hybrid. It is more efficient for students.

**MSC (D. Achterman/M. Machado). Vote:**

V. Adjournment by consensus at 3:25 pm.

**MSC (J. Maringer/K. Wagman).**